

Appendix 3. Queen's Park – Conservation Management Plan – Action Plan Table – Comments and Update

Overriding Objective	Essential Actions	Priority	Timescale	Responsibility for Delivery	Indicative Costs	Comments / Update
1. Conserve and enhance the park's historical values	1a. Adopt the Conservation Management Plan and refer to the Statement of Significance in the future decision making about the site.	High	On-going	SUP; QPM	n/a	Completed and signed off by Committee in
	1b: Conserve the heritage of the site by continuing to provide a high standard of maintenance and management.	High	On-going	QPM and all site based staff	See Maintenance and Management Plan	Annual Work Programme used to support on-going maintenance.
	1c: Provide adequate training to staff on managing and maintaining the heritage.	High	On-going	QPM	Covered within existing resources	Achieved, training delivered through PDR process.
	1d: Use appropriate methods and materials during the restoration and on-going maintenance of the site, including its buildings and structures.	High	On-going	QPM	Covered within existing resources	Achieved with support of the City Surveyors Dept.
	1e: Establish links with external heritage organisations.	Medium	Medium	QPM; QPS	Covered within existing budgets	Not completed.
	1f: Engage the local community in the site's heritage.	High	Short	QPM	To be costed as part of an Activity Plan	Not Completed, Historical Document is available
	1g: Continue to engage the local community in the management of the park and decisions about future developments.	High	On-going	QPM; QPS	Covered within existing budgets	Achieved and on-going through regular liaison meetings and attendance at QPARA meetings
	1h: Maintain an appropriate level of capital and revenue funding and resources for the management and maintenance of the site and explore possible new future funding sources.	High	On-going	SUP; QPM	Covered within existing resources	Achieved, demonstrated through budget. On-going is consideration for funding e.g. LTA
	1i: Interpret the site's heritage and history widely using a range	High	Short	QPM	To be costed as part of an Interpretation	Not achieved.

Appendix 3. Queen's Park – Conservation Management Plan – Action Plan Table – Comments and Update

Overriding Objective	Essential Actions	Priority	Timescale	Responsibility for Delivery	Indicative Costs	Comments / Update
	of media.				Strategy/Plan (£5-10K to commission a specialist)	
	1j: Explore opportunities for including the park and the Lych Gate on local heritage lists.	Medium	Medium	QPM	n/a	Not achieved.
	1k: Introduce new planting in the triangular beds/grass areas which reflects historic planting.	High	Short	QPM; QPS	Medium (could be reduced if plant material sourced from CoLC)	Not achieved.
	1l: Conserve the historical value of the park and the surrounding area by opposing unsuitable development proposals (cross-reference with essential action 3d).	High	On-going	QPM	n/a	On-going through liaison with local user groups.
2: Ensure good understanding of the park's significance through a systematic approach to managing information and high quality interpretation	2a: Provide informative training on the park's history and values and the aims and objective of the CMP to staff and key stakeholders.	High	Short	QPM	Covered within existing budgets	On-going, historical document is available.
	2b: Collate all information about the park in a centrally stored, electronically accessible location and ensure it is kept updated with the most recent information.	High	Short	QPM; QPS	Covered within existing budgets	On-going.
	2c: Develop an interpretation strategy for the park (cross – reference with essential action 1i).	High	Short	QPM	See Essential action 1i	Not achieved.
	2d: Improve orientation and signage/wayfinding to the park's key features.	Medium	Medium	QPM	Low	On-going, review of signage in new identity to take place in 2017 / 2018
	2e: Develop a programme of	Medium	Short	QPM; QPS	To be costed as part	Achieved and on-

Appendix 3. Queen's Park – Conservation Management Plan – Action Plan Table – Comments and Update

Overriding Objective	Essential Actions	Priority	Timescale	Responsibility for Delivery	Indicative Costs	Comments / Update
	informal learning events and activities.				of an Activity Plan	going, e.g. working in partnership with the RSPB and development of the OSD Learning team.
	2f: Develop and promote a programme of formal educational activities and resources for schools.	High	Short	QPM; QPS	To be costed as part of an Activity Plan	Progressing as part of wider OSD Learning Team programme
3: Conserve and enhance the park's built environment and infrastructure, ensuring it is fit for purpose, in good condition and in keeping with the character of the site	3a: Improve the condition of the park's structures and buildings.	High	Short	QPM; QPS	Covered within existing budgets	On-going through the City Surveyor's Dept. AWP.
	3b: Improve the condition of the park's path network, furniture and boundary treatments.	High-Medium	Short-Medium	QPM; QPS	Covered within existing budgets	On-going through the City Surveyor's Dept. AWP and local risk budget.
	3c: Continue to maintain the buildings and infrastructure to a high standard.	High	Ongoing	QPM; all site based staff	Covered within existing budgets	On-going through the City Surveyor's Dept. AWP.
	3d: Support the protection of the character of the built environment surrounding the site by responding appropriately to planning applications/proposals (cross-reference with essential action 1l).	High	On-going	QPM	n/a	On-going through liaison with stakeholders, e.g. QPARA.
	3e: Review all buildings' waste management.	High	Short	QPM	Covered within existing budgets	Under review.
	3f: Re-introduce a drinking fountain.	Medium	Medium	QPM	Medium	Not Achieved. Fountains are available in the play area and outside the café.
4: Conserve	4a: Ensure future management and maintenance of the site is	High	On-going	QPM; CoLC ecologist	Covered within existing budgets	Park Management Plan is to be

Appendix 3. Queen's Park – Conservation Management Plan – Action Plan Table – Comments and Update

Overriding Objective	Essential Actions	Priority	Timescale	Responsibility for Delivery	Indicative Costs	Comments / Update
and enhance the natural environment of the site	guided by an integrated landscape, built heritage and ecological management plan supported by a detailed maintenance and monitoring programme.					reviewed. Annual Work Programme to be reviewed at regular intervals and feed in to staff PDR.
	4b: Carry out targeted species data surveys and closely monitor the condition of the natural environment (identifying any new opportunities to enhance its value).	High	Short/on-going	QPM; CoLC ecologist	Covered within existing budgets/covered through volunteering activities	Not completed.
	4c: Where appropriate, enhance the ecological value of the site through management of existent habitats (e.g. grass cutting regime).	High	Short/on-going	QPM; CoLC ecologist	Covered within existing budgets	Not completed.
	4d: Provide training to staff, managing the natural environment, as and when necessary.	High	On-going	QPM; CoLC ecologist	See Maintenance and Management Plan	On-going, staff receive support, feedback from colleagues, e.g. hedge-laying.
	4e: Seek advice and assistance from specialists, as and when appropriate.	High	On-going	QPM	Covered within existing budgets	Achieved, e.g. the introduction of OPM I the park and expert advice sought.
	4f: Strengthen links with the University of Sheffield and wildlife groups.	Medium	Medium	QPM; CoLC ecologist	Covered within existing budgets	Not achieved.
	4g: Conserve and enhance woodland habitats.	High	Short	QPM and site based staff	Low	On-going through AWP.
	4h: Conserve and enhance grassland habitats.	High	Short	QPM and site based staff	Low	On-going through AWP.
	4i: Conserve and enhance the wildflower bunds.	Medium	Medium	QPM and site based staff	Low	On-going through AWP.
	4j: Conserve and enhance	High	Short	QPM and site	Low-Medium	On-going through

Appendix 3. Queen's Park – Conservation Management Plan – Action Plan Table – Comments and Update

Overriding Objective	Essential Actions	Priority	Timescale	Responsibility for Delivery	Indicative Costs	Comments / Update
	hedgerow habitats.			based staff		AWP.
	4k: Erect new bird and bat boxes throughout the site.	High	Short	QPM and site based staff	Low	Not achieved.
	4l: Develop a tree strategy.	High	Short	QPM; CoLC arboriculturalist	Covered within existing budgets	Not achieved.
	4m: Seek to contribute to the achievement of the London and London Borough of Brent's Biodiversity Action Plans.	High	On-going	QPM; CoLC Ecologist	Covered within existing budgets	Not achieved.
	4n: Encourage community involvement in the site's natural offer.	High	Short	QPM	Covered within existing budgets (costs associated with volunteering activities to be costed as part of an Activity Plan)	In progress as we develop a volunteer programme and carry out user engagement.
	4o: Undertake systematic monitoring of all elements of the natural environment.	High	On-going	QPM	Covered within existing budgets	Not achieved
	4p: Investigate potential funding sources to support environmental enhancement.	High	On-going	QPM; CoLC Ecologist	Covered within existing budgets	Not achieved.
5: Conserve and enhance the site's community and recreational values, providing facilities and activities which meet visitor needs, whilst conserving the	5a: Develop an Activity Plan.	High	Medium	QPM	Develop by CoLC or £7-10K to commission a specialist	Not achieved although the introduction of the OSD Learning team will assist with development of an Activity Plan.
	5b: Encourage users to participate more fully in the park.	Medium	Medium	QPM	To be costed as part of an Activity Plan	Currently social media and other methods of engagement are used to engage with users and non-users.
	5c: Enhance the programme of	Medium	Medium	QPM	To be costed as part	A programme of

Appendix 3. Queen's Park – Conservation Management Plan – Action Plan Table – Comments and Update

Overriding Objective	Essential Actions	Priority	Timescale	Responsibility for Delivery	Indicative Costs	Comments / Update
site's other values.	events and activities for all users.				of an Activity Plan	events takes place throughout the year.
	5d: Develop stronger links with local schools and explore opportunities to enhance the educational offer at the site.	High	Short	QPM	To be costed as part of an Activity Plan	In progress via stakeholder engagement, e.g. introduction of new members through QPJCG
	5e: Develop links with local organisations and community groups.	Medium	Medium	QPM	Covered within existing budgets	On-going.
	5f: Continue to provide high quality visitor facilities.	High	On-going	QPM	Variable depending on project	Winner of Green Flag Award and London in Bloom Gold Standard.
	5g: Ensure inclusive physical and intellectual access.	High	On-going	QPM	Covered within existing budgets/to be costed as part of an interpretation strategy	Considered when works are carried out.
	5h: Carry out regular visitor surveys and access audit to monitor visitor satisfaction and accessibility.	High	On-going	QPM	Surveys could be carried out by CoLC staff/volunteers or specialist commissioned	Achieved and on-going
	5i: Provide clear entrance signs and orientation panels at all entrances to the park and improve directional signage and information signage as required in the park.	High	Short	QPM	Medium	In progress.
	5j: Identify possible sources of funding for improvements to community and recreational values associate with the park.	High	On-going	QPM	Covered within existing budgets	In progress.